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Procedure for Renewal of Lapsed Sanctions.  
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**OFFICIAL MEMORANDUM**

No. FD 5/RFC 59, DATED BANGALORE, THE 16TH JUNE 1959  
(JYEISHTA 26, SAKA ERA 1881).

Attention is invited to Article 305 of the Mysore Financial Code, 1958, reproduced below:

"305. A sanction for any fresh charge which has not been acted upon for a year must be held to have lapsed unless it is specifically renewed.

**Note.**—Wherever sanctions to expenditure of Rs. 5,000 and more debitible to service heads contain a specific clause, that the charge should be met from the budget provisions of a specified financial year, the sanctions should be treated as lapsed, if the expenditure is not incurred before the close of that financial year. If the expenditure is to be incurred during the next year, a renewal of the sanction would be necessary. This restriction is not applicable to sanctions to loans and advances and items which are accountable under the section 'Public Account'.

2. According to the above Article, in a case in which the Government Order specifically mentions that the charge should be met from the budget provision of a specific financial year, such sanction should be treated as lapsed, if the expenditure is not incurred before the close of that financial year, and renewal of sanctions is necessary, for the payment of the charge in the budget provision of the succeeding year.

3. It has been brought to notice that in some cases although there is provision in the subsequent year's Budget, payments are held up due to delay in getting the sanctions renewed.

4. With a view to avoid delay in payment in such cases, the following instructions are issued.

(i) The Head of each Department should submit to Government on or before 20th March of each year, a list of Government sanctions accorded during that year (to be met out of the budget provision of that year) the funds relating to which are not likely to be drawn from the Treasury before the close of that year, in the Appended Form.

5. A supplemental pro forma should be submitted to Government in the same form in the first week of April in respect of items not included in the original statement.

6. There should be no difficulty for the Departments in indicating the provision in the subsequent year's Budget, as the Budget Estimates will have been presented to Legislature and copies made available to Departments within one week of presentation.

7. The Administrative Branch of the Secretariat will deal with these statements expeditiously, and in all cases where the budget provision will be available, will communicate renewals of sanctions through the Finance Department (Budget Branch) promptly.

8. According to the above arrangement, renewals of sanctions could be communicated to the Departments before 15th April 1959 to enable the Departments to meet the claims on such renewals of sanction without delay.

By Order and in the name of the Governor of Mysore,

N. S. BHARATH,  
Deputy Secretary to Government,  
Finance Department (Budget).

## ANNEXURE.

## PRO FORMA.

Serial number	No. and date of Government Order	Nature of Expenditure sanctioned	Amount sanctioned	Head of Debit	Reasons why it could not be drawn before the close of the year.	Whether provision can be found from the provision of the next year's Budget and if so head of Account (Page No. in the Budget) under which provision is available.

## List of Officers of the Public Health Department authorised to draw bills from Treasuries.

READ—

Letter No. Ac. I-464(g), dated 30th December 1958, from the Director of Public Health, Bangalore, forwarding for approval proposals in regard to the drawing of funds from the Treasuries by the several officers of the Public Health Department.

ORDER NO. FD 38 SCR 59, DATED BANGALORE,  
THE 6TH JULY 1959.

As it is necessary to adopt a uniform procedure for the entire State of Mysore, Government direct that, with effect from 1st August 1959 the following procedure be adopted in respect of drawing funds from the Treasuries by the Officers of the Public Health Department in all the areas of the Mysore State.

**I Establishment Bills.**

Besides the Gazetted Heads of Offices, the following non-gazetted Heads of Offices are also authorised to draw their pay and allowances along with the pay of the establishment, on establishment bills directly from the Treasuries:—

- (i) Assistant Medical Officers of Health, Health Units.
- (ii) Health Inspectors of ranges.

**II Travelling Allowance Bills.**

The procedure laid down in Rule 573 of the Mysore Civil Services Rules, 1958, regarding the countersignature shall be followed. The officers who are authorised to draw establishment bills are authorised to draw Travelling Allowance Bills also (the bills being duly countersigned by the competent authority before encashment).

**III Contingent Bills (including bills for supplies and services).**

- (i) The contingent bills of the Director of Public Health do not require countersignature.
- (ii) All the Gazetted Heads of the Department may draw funds for contingent expenditure not exceeding Rs. 50 and also for payment of bills for petrol to Government vehicles on A.C. Bills, non-payable D.C. Bills duly countersigned by the competent authority being rendered to the Audit Office monthly. All bills for services and supplies in excess of Rs. 50 should be drawn on D.C. Bills duly countersigned by the competent authority before encashment.

(iii) The contingent bills of the following officers will be countersigned by the authority noted against them :—

Name of Office	Drawing Officer	Counter-signing Officer
1 Office of the Deputy Director of Public Health.	Deputy Director of Public Health.	Director of Public Health
2 Bureaux	Superintendents	Do do
3 Family Planning Office	Family Planning Officer	Do do
4 Family Planning Centres	District Medical Officers	Deputy Director of Public Health
5 Do	Medical Officers/Civil Surgeons.	Family Planning Officer
6 Do	Lady Assistant Surgeons	Do do
7 Vaccine Institute, Belgaum	Assistant Director of Public Health.	Director of Public Health
8 Central Leprosarium	Senior Leprologist	Do do
9 Vaccine Institute, Bangalore	Superintendent	Do do
10 Public Health Institute, Bangalore	Chemical Examiner and Superintendent of Labs.	Do do
11 B.C.G. Office	B.C.G. Officer	Deputy Director of Public Health
12 Offices of the Deputy and Assistant Drug Controllers.	Deputy and Assistant Drug Controllers.	Drug Controller (Ex-officio D.P.H.)
13 Offices of the Drug Inspectors	Drug Inspectors	Do do
14 District Health Offices and Four Offices of Medical Officers (Dharwar, Karwar, Sirsi and Haveri).	District Health Officers and Medical Officers of Health	Director of Public Health (Except Bangalore, Kolar, Tumkur, Mandya, Bellary, Chitradurga e/s by Deputy Director of Public Health).
15 Office of the Assistant Public Health Officer, Coorg.	Assistant Public Health Officer.	Director of Public Health
16 Offices of Civil Surgeons and Health Officers (Bidar, Raichur and Gulbarga).	Civil Surgeons and Health Officers.	Do do
Offices of the Assistant Health Officers (Bidar, Raichur and Gulbarga) including flying squads.	Assistant Health Officers	Civil Surgeon and Health Officer concerned.
17 Filaria Office	Filaria Officer	Director of Public Health
18 Secondary Centres	Medical Officers of Health	District Health Officer of concerned District
19 Primary Health Centres	Assistant Medical Officers of Health (N.G.Os.).	Medical Officers of Health concerned.
20 Primary Health Units of Government of India pattern in NES and CD Blocks.	Medical Officers	District Health Officers concerned.
21 Health Ranges	Health Inspectors (N.G.O.).	Do do
22 Leprosy Control Centres	Medical Officers	Do do
23 Combined Dispensaries	Assistant Surgeons and Lady Assistant Surgeons.	Do do
23A Kasanoor Forest Disease, Sagar.	Special Officer	Director of Public Health
23B Virus Diagnostic Laboratory, Shimoga.	Do	Do do
<i>Malaria.</i>		
24 National Malaria Eradication Units and Hypoendemic Units.	Medical Officers of Health and Malaria Officers.	Do do
25 Tungabhadra Project, Munirabad.	Malaria Officer	Do do
26 Assistant Public Health Office (Malaria), Coorg.	Assistant Public Health Officer.	District Health Officer, Mysore
27 Malaria Office, Puttur	Health Officer, Puttur, S.K.	District Health Officer, South Kanara (Mangalore)
28 Malaria Investigation Centre, Mandya.	Malariaologist	Deputy Director of Public Health
29 Field Station, Saklespur	Assistant Malariaologist	Malariaologist, Mandya.
30 Health Training Centre, Ramanagaram.	Health Officer	Deputy Director of Public Health
31 District Laboratories	Medical Officers	District Health Officers concerned

(iv) The contingent bills of the non-gazetted officers will be countersigned by the next higher Gazetted Officer before encashment.

(v) Where bills require countersignature, the Drawing Officers may draw funds on A.C. Bills and render monthly non-payable D.C. Bills to the Audit Office through the Countersigning Officer or on payable detailed contingent bills in accordance with the rules in the Manual of Contingent Expenditure, 1958 (Rules 35 and 41).

(vi) Where the Drawing Officer and the Countersigning Officer are in the same station, funds should be drawn on Detailed Contingent Bills alone (and not on A.C. Bills).

(vii) The Director of Public Health, as the Chief Controlling Officer, should get monthly statements of drawings from the Treasuries and also monthly statement of A.C. Bills drawn during the month (with particulars as to when the non-payable D.C. Bills were sent through the Countersigning Officers), and, review them.

By Order and in the name of the Governor of Mysore,

N. S. BHARATH,

*Deputy Secretary to Government,  
Finance Department.*

**Grant of Special Casual Leave to Government servants appointed as Examiners either in the Mysore University or in the Karnataka University.**

READ—

Government Order No. FD 163 SRS 58, dated 5th December 1958 regulating the grant of casual leave to Government servants (Annexure B of Mysore Civil Services Rules, 1958).

2. Government Order No. LLH 1201 MDA 58; dated 5th June 1959 directing that officers of the Medical Department who are chosen as Examiners either in the Mysore University or in the Karnataka University shall be considered as on special casual leave during the Examinations conducted by these Universities.

ORDER NO. FD 161 SRS 59, DATED BANGALORE, THE 10TH JULY 1959  
(ASHADHA 19, SAKA ERA 1881).

Government are pleased to direct that the following shall be added as Rule 12 to Annexure "B", Mysore Civil Services Rules, 1958 (Casual Leave Rules):—

"12: Special casual leave not exceeding thirty days in each calendar year may be granted to Government servants who are chosen as Examiners either in the Mysore University or the Karnataka University for attending the Examinations. They will not be eligible for T.A. and Daily Allowance."

By Order and in the name of the Governor of Mysore

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C. BRITTO,  
*Under Secretary to Government,  
Finance Department.*

**PLANNING AND DEVELOPMENT SECRETARIAT**

Fifth meeting of the State Development Council held on 30th May 1959—Sanction of T.A., D.A. and sitting fees to the non-official members of the State Development Council and non-official invitees who attend the meeting on special invitation.

AD—

(1) Government Order No. PD 47 SFY 57, dated 12th August 1957.

(2) Government Order No. PD 47 SFY 57, dated 29th October 1957.